



SOCIETY OF GENITOURINARY ONCOLOGISTS – SOP

Society of Genitourinary Oncologists (SOGO)**Standard Operating Procedure (SOP) for Uro-Oncology Meetings (Except Annual Meeting)****SOP Document Number: SOP-001****Date Version: April 2, 2025****Approved by:**

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1. Objective

The primary goal of these meetings is to establish and strengthen multidisciplinary forums across India, promoting the importance and integration of uro-oncology expertise. To empower SOGO members with the responsibility of organizing a local SOGO Multidisciplinary meeting, thereby giving them a sense of belonging.

2. Faculty Composition

- Faculty must be multidisciplinary, ensuring representation from surgical uro-oncology, medical oncology, radiation oncology, pathology, and radiology.
- SOGO members from the region should be engaged as faculty whenever possible.

3. Meeting Agenda

- The agenda should cover multidisciplinary topics and case-based discussions relevant to uro-oncology.
- No live operative workshops will be conducted. Instead, recorded surgical videos (edited or unedited) can be used for educational purposes.

4. Meeting Frequency and Duration

- Meetings will be held approximately once a quarter.
- Each meeting should be conducted within a single day or less to maximize participation and minimize logistical challenges.

5. Meeting Organization

- The meeting organizer should ideally be a SOGO member.
- In cities where no SOGO member is available, other qualified professionals may organize the event.
- The local organizing team will handle logistics, venue selection, and delegate management.

6. Financial Guidelines

- SOGO will charge ₹50,000 per meeting as an organizational fee.

- Local bank accounts may be used for financial transactions, and funding should be mobilized at the local level.

7. Scientific Agenda Approval

- The scientific agenda must be shared with SOGO for review and approval at least a month in advance.
- Faculty details should be submitted well in advance for SOGO's consideration.

8. Participation of SOGO Core Members

- Some core SOGO members may attend and participate in these meetings based on their geographical location and availability.

9. Regional SOGO Member Involvement

- SOGO members from the same area or region should be actively involved as faculty to strengthen the local uro-oncology network.

10. Expected Outcomes

- Establish and sustain high-quality multidisciplinary uro-oncology discussions throughout the year, especially in tier 2 and 3 cities.
- Enhance collaboration among different specialties for better patient outcomes.
- Encourage the growth of uro-oncology expertise in regions with limited exposure to advanced practices.